



## Booking Form

Course Title: \_\_\_\_\_

Date of course: \_\_\_\_\_

Venue: \_\_\_\_\_

Course Fee: \_\_\_\_\_

Cancellation of booking will incur the following charges: 1 month's notice or more – no charge.  
2-4 weeks' notice – 50%. Less than 2 weeks' notice – 100%.

Name of person(s) attending course: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Company Name: \_\_\_\_\_

Address/Billing Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Postcode: \_\_\_\_\_

Tel No: \_\_\_\_\_ Fax No: \_\_\_\_\_

Signature of person authorising attendance: \_\_\_\_\_

Print Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Purchase Order No: \_\_\_\_\_

Please return to: Field Training Services Limited, 41 Chiltern Avenue, Farnborough, Hampshire GU14 9SG  
Tel No: 01252 547900 E-mail: [debbie@fieldtrainingservices.co.uk](mailto:debbie@fieldtrainingservices.co.uk)



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